

# CARI'S CHECKLIST ON WHAT TO DO IF LOVED ONE DIES

*Besides contacting Rincker Law, PLLC immediately, here are a few things to keep in mind immediately if a loved one passes:*

- ✓ Secure the deceased's personal property (vehicle, home, business, etc.).
- ✓ Notify the post office.
- ✓ Find the original copy of the Last Will and Testament, if available, and make photocopies
- ✓ Get several copies of the death certificate.
- ✓ Notify the Social Security office.
- ✓ Take care of any Medicare details that need attention.
- ✓ Contact the deceased's employer to find out about benefits dispensation.
- ✓ Stop health insurance and notify relevant insurance companies.
- ✓ Cancel your loved one's driver's license, passport, voter's registration, and club memberships.
- ✓ Close out email and social media accounts, and shut down websites no longer needed.
- ✓ Gather the following information for the probate attorney:
  - List of known assets and liabilities
  - Contact information for the decedant's financial advisors, insurance agent, tax professional, and other professional advisors
  - List of the deceased's surviving family members, including their contact information when available.
- ✓ Contact your tax preparer.